

U of MN Law Library Search Request Form

Print out and give to the circulation desk or email information to lawcirc@umn.edu after completion.



Today's date: _____ Not needed after: _____

CALL NUMBER: _____

VOLUME / ISSUE: _____

AUTHOR: _____

TITLE: _____

YOUR LIBRARY ID#: _____

YOUR NAME: _____

YOUR E-MAIL ADDRESS: _____ PHONE: _____

This request will be acted upon by the library staff during the next week and you will be notified if the item is located or declared missing.

OFFICE USE:

ITEM ID#: _____

_____ First check: _____ (date).

_____ Hold placed. We will check the shelves two more times during the next month, and you will be notified if the item is located.

- The item you requested:
is available at Law Library Circulation. Please claim it before _____.
- cannot be found and has been declared missing.
Please submit a new request to the interlibrary loan department if the item is still needed: x-asap@umn.edu
- could not be processed due to missing information. Please verify and resubmit.
- could not be processed due to blocked library privileges.
Please contact the Circulation department at 612-625-4300.
- is currently checked out. A recall has been placed for you.

Comments: