



INDEPENDENT FIELD PLACEMENT ENROLLMENT FORM

Under Law School Academic Rule 10.5(b), students may enroll for up to three field placement credits for unpaid legal work under the supervision of a qualified practitioner or judge and a Law School faculty member. To register, students must complete this Field Placement Enrollment Form, (including the project description, educational objectives, and evaluation methods starting on the 2nd page), obtain signatures from both the supervising faculty member and placement supervisor, and submit all materials to the Registrar by dropping them at the 2nd floor Information Desk, or scanning and forwarding them to lawreg@umn.edu.

Student Information

Name: _____ Student ID: _____ 2L or 3L: _____
Phone: _____ Email address: _____ Expected Grad Sem/Yr: _____
Address: _____ City: _____ State: _____ Zip: _____

Faculty Supervisor Information

Name: _____ Position (faculty or adjunct): _____
Phone: _____ Email address: _____ Office #: _____

Placement Supervisor Information

Name: _____ Firm or Organization: _____
Phone: _____ Email address: _____ Title/Position: _____
Address: _____ City: _____ State: _____ Zip: _____

STUDENT CERTIFICATION

I have read Academic Rule 10.5 and in accordance therewith I certify that:

1. This Independent Field Placement Enrollment Form, including the project description, educational objectives, and evaluation methods on the second page, has been reviewed and approved in its entirety by both the supervising faculty member and placement supervisor;
2. The number of anticipated hours of field placement work is _____ hours (50 hours required per credit);
3. The number of credits sought is _____ credits (up to 3 per project, and subject to restrictions of Rule 3.1) and the applicable tuition rate will be charged;
4. The semester/term of enrollment is: _____(Summer, Fall, Spring), _____(Year);
5. The project completion deadline, including field hours and documentation, is: _____ (no later than the last date of the semester or term of enrollment, unless approved by Faculty Supervisor);
6. I understand that independent field placement credits are evaluated on a Pass/Fail basis;

Signed: _____
Student signature *Date*

SUPERVISING FACULTY MEMBER AND FIELD PLACEMENT SUPERVISOR APPROVAL

We have reviewed and approved the above-named student's Independent Field Placement Project Proposal in its entirety and recommend that it be approved for _____ credits (up to 3 credits, 50 hours work per credit).

Signed: _____ Date: _____
Supervising Faculty Member

Signed: _____ Date: _____
Field Placement Supervisor

To be completed by Registrar's Office Staff:

Date Received: _____ Date Processed: _____ Completed By: _____

Independent Field Placement Project Description, Objectives, and Evaluation

Pursuant to Academic Rule 10.5(b), please provide the following information:

Description of the Field Placement Project, including work setting(s) and types of law-related activities:

Educational objectives and methods:

Basis for Faculty Supervisor's evaluation of Field Placement work (minimum requirements listed)

<p><i>Required:</i></p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Timesheets reflecting dates and hours of field placement activities completed;<input checked="" type="checkbox"/> Written student reflections via (<i>indicate either or both</i>): ____weekly journal and/or ____response papers;<input checked="" type="checkbox"/> Written evaluation by field placement supervisor;	<p><i>Optional:</i></p> <ul style="list-style-type: none"><input type="checkbox"/> Written work completed by student in course of field placement exercise (redacted if necessary to preserve confidentiality);<input type="checkbox"/> Regular communication between student and faculty supervisor (via email, meetings, phone conferences, etc.)<input type="checkbox"/> Other: _____ _____ _____
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