University of Minnesota Law School Visiting Scholars and Researchers Program

The University of Minnesota Law School’s Visiting Scholars and Researchers Program provides an opportunity for faculty, jurists, government officials, senior practitioners and Ph.D. or post-doc students to conduct research within the field of law. The University of Minnesota Law School has excellent facilities for research, including one of the U.S.A.’s largest law libraries with over 1 million volumes and volume equivalents. Additionally, the Law School’s location in Minneapolis, Minnesota, is both cosmopolitan and affordable.

Program Details

Length of stay: Visiting Scholars and Researchers may choose a length of stay from less than one month up to one calendar year. The following options are available:

- Short term – less than one month
- Summer – June through July
- One semester – September through December (fall semester) or January through May (spring semester)
- Two semesters
- 12 months – maximum length of stay

Program Fee: The following Program fees apply:

- Short term – $1,000
- Summer – $2,000
- One semester – $3,000
- Two semesters – $6,000
- 12 months – $7,000

These costs are for the Law School Visiting Scholars and Researchers Program only. All living, transportation and entertainment costs are the sole responsibility of the Visitor. All program fees must be paid in full, in advance. Fees for Two Semester or 12 Month Visitors may be paid on a semester basis.

Application Deadline: Your application must be submitted at least 4 months in advance of your proposed program start date. For an August start, the application must be submitted and complete by April 1. For a January start, September 1.

Classes: Individuals who stay for one or two semesters may audit one class per semester, when space is available, and with prior approval from the teaching faculty member. The tuition associated with auditing a class is included in the one-semester and two-semester fee; an additional student fee levied by the University is not included in the Program fee.

Lectures: All Visitors will be invited to attend a wide range of public, academic lectures regularly offered at the Law School on a diverse array of topics.

Legal Research Workshop: Semester-long visitors will be invited to a special Legal Research Workshop & Introduction to American Legal Research, given by the Law Library at the beginning of the semester. This Workshop is not available for Summer or Short Term visitors.

Law Library Privileges: Visitors are welcome to use the resources of the Law School’s world-class Law Library. Visitors who need assistance learning how to access these resources are expected to attend the Legal Research Workshop described above. All library resources must be used in the Law Library during regular library hours. No borrowing privileges are extended to Visitors. Visitors who wish to access Lexis or Westlaw resources must have a password from their home institution.

Sponsorship: Visitors may request to be sponsored by a University of Minnesota Law School faculty member, Center, or Institute. Sponsors will provide guidance regarding a visitor’s research, but the extent of such guidance varies by sponsor and may be limited. Visitors should request sponsors through the formal application process and should only contact potential sponsors directly if they have previously worked or studied with the potential sponsor. Visitors also may be
sponsored by the Office of International Programs on an independent basis.

**Work space:** Work space is available on a first-come first-served basis. A limited number of private study carrels are available for semester-long reservation in the Law Library. No office spaces are available.

**Visas.** International visitors must have an appropriate visa.

**Health insurance.** All Visitors must have health insurance during their stay. Visitors on a J visa will be required to enroll in the University Health Insurance Plan from the date they arrive, unless they are here for less than 30 days. All other visitors must submit proof of insurance before their arrival.

**Housing.** Visitors are responsible for locating and paying for their own housing. Living expenses are estimated at $1800 per month, for a single person (including housing, food, transportation and insurance).

**Computers.** Visitors are responsible for their own computer; access to Law School computers and computer support is not available.

**English proficiency.** English proficiency is assumed; no language assistance is provided. For scholars wishing to enter the United States on a J-1 visa, English proficiency must be proven according to the guidelines of the J-1 Scholar English Proficiency Form, found online here: [http://www.isss.umn.edu/forms/pdf/j1/esl-form.pdf](http://www.isss.umn.edu/forms/pdf/j1/esl-form.pdf)
APPLICATION FOR VISITING SCHOLARS AND RESEARCHERS 2015-2016

For which Visitor Program are you applying? Check only one box:

- **Visiting Scholar**
  Academics holding a faculty appointment at another institution or experienced jurists, government officials, and senior practitioners.

- **Visiting Researcher**
  Ph.D. candidates or post-doc students.

For which length of stay are you applying? Check only one box:

- Short term
- Summer – June through July
- One semester. Choose: □ Fall semester or □ Spring semester
- Two semesters
- 12 months

Your proposed dates of stay: ________________________________ (required for all applicants)

**Personal information**

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<th>Full name (last or family, first, middle, former)</th>
<th>Gender</th>
<th>Date of birth</th>
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<th>Current address (street, city, state, postal code, country)</th>
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**Residency**

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<th>Your country of citizenship</th>
<th>Your city and country of birth</th>
<th>Your visa type (if already in the U.S.)</th>
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Do you plan to bring dependents (spouse or children) with you to Minnesota? □ Yes □ No

How did you learn about the Visiting Scholars and Researchers Program?

- □ On-line search at (name of website) ________________________________
- □ Advertisement in (name of publication) ________________________________
- □ From a colleague or friend ________________________________
- □ Other – please explain ________________________________

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Education, Employment, and Professional Experience

Education History List all colleges and universities attended, including law school, summer session, evening school, and correspondence study (whether or not credit was earned). Official academic records may be required.

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<th>Name of School</th>
<th>Degree earned and date received or expected</th>
<th>Major/Area of Study</th>
<th>Dates of attendance (month/year - month/year)</th>
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Scholastic honors you have received in undergraduate or graduate school

Have you previously applied for admission to this law school or to any other department at the U of M? □ No □ Yes. Please state when, and give the result:

U of M ID number (if any)

Have you ever attended a law school in the United States? □ No □ Yes If yes, please provide the name(s) of the school(s) and dates you attended:

Employment Information and Professional Experience: List all employment, professional work or positions held (paid or unpaid), and professional memberships, beginning with the most recent.

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<th>Dates</th>
<th>Employer</th>
<th>Position</th>
<th>Hours per week</th>
<th>Reasons for leaving</th>
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English Proficiency For non-U.S. citizen, attach a copy of your most recent TOEFL, IELTS or MELAB results. Please attach of statement regarding your English speaking background if you wish to waive the TOEFL, IELTS or MELAB requirement.

List all dates you have taken or will take the TOEFL, IELTS or MELAB. Test score (if known)
Statement of Purpose: no more than 2 pages
Please respond to the following:

a. Describe the nature of your intended research project, and its intended purpose (e.g. doctoral thesis, journal publication, etc.),

b. Describe how a Visitor position at the University of Minnesota Law School will be of value,

c. If there is a particular University of Minnesota Law School faculty member or research center or institute with whom you wish to confer or whom you wish to have sponsor you, please identify them and explain your interest.

d. For Semester-long Visitors, if applicable, please describe any particular courses or general course subjects you wish to observe.

Application Checklist: Before submitting your application, check that all required items are complete and enclosed.

☐ All pages of this application are complete
☐ $75.00 application fee (pay by cashier check or money order to “Univ. of Minnesota Law School.” USD only)
☐ Resume or CV
☐ List of Publications (if applicable)
☐ Statement of Purpose
☐ Two letters of reference

I certify that the information provided herein is correct and complete to the best of my knowledge. (Note: Misrepresentation of application information is sufficient grounds for canceling participation in the Visitors Program.)

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<th>Signature</th>
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Application Submission: All application materials must be sent in hardcopy. No electronic applications will be accepted. Please mail your complete application to the following address:

Khary Hornsby, J.D.
University of Minnesota Law School
423 Walter Mondale Hall
229 – 19th Avenue South
Minneapolis, MN  55455  USA

Questions: If you have any questions about the Visitor Program, or have questions about the application, please contact Khary Hornsby, hornsby@umn.edu