

University of Minnesota Law School Visiting Scholars and Researchers Program

The University of Minnesota Law School's Visiting Scholars and Researchers Program provides an opportunity for faculty, jurists, government officials, senior practitioners and Ph.D. or post-doc students (hereafter referred to as "Scholars") to conduct research within the field of law. The University of Minnesota Law School has excellent facilities for research, including one of the U.S.A.'s largest law libraries with over 1 million volumes and volume equivalents. Additionally, the Law School's location in Minneapolis, Minnesota, is both cosmopolitan and affordable.

Program Details

Length of stay: Scholars may choose a length of stay from less than one month up to one year.

The following options are available:

- Short term – less than one month
- Summer – June through July
- One semester – fall semester (September through December) or spring semester (January through May)
- Two semesters – September through May
- 12 months – maximum length of stay

Program Fee:

- Short term – \$1,000
- Summer – \$2,000
- One semester – \$3,000
- Two semesters – \$6,000
- 12 months – \$7,000

These costs are for the Law School Visiting Scholars and Researchers Program only. Short term, summer, and one semester fees must be paid in full, in advance. Fees for two semester or 12 month programs may be paid on a semester basis.

All living expenses, including lodging, food, transportation, etc., are the responsibility of the Scholar.

Application Deadline: The application must be submitted at least 4 months in advance of the proposed program start date. For a September start, the application must be submitted and complete by May 1. For a January start, September 1.

Classes: Scholars who stay for one or two semesters may audit one class per semester, when space is available, and with prior approval from the teaching faculty member. *The tuition associated with auditing a class is included in the one-semester and two-semester fee; an additional student fee levied by the University is not included in the Program Fee.*

Lectures and Events: All Scholars may attend a wide range of public, academic lectures regularly offered at the Law School on a diverse array of topics.

Law Library Privileges: Scholars are welcome to use the resources of the Law School's world-class Law Library. The Law Library's professional reference librarians are available to meet by appointment with Scholars to discuss research-related issues, including research strategies and resources. All library resources must be used in the Law Library during regular library hours. No book borrowing privileges are extended to Scholars. Scholars who wish to access Lexis or Westlaw resources must have a password from their home institution.

Faculty Supervision: Scholars may request to be supervised by a University of Minnesota Law School faculty member, Center, or Institute. Supervisors will provide guidance regarding a Scholar's research, but the extent of such guidance varies by supervisor and may be limited. Scholars should request supervisors through the formal application process and should only contact potential a supervisor directly if they have previously worked or studied with the potential supervisor. Scholars also may be supervised by the Office of International Programs on an independent basis.

Work space: A limited number of private study spaces, called carrels, are available for semester-long reservation in the Law Library. No office spaces are available.

Visas: International Scholars must have an appropriate visa.

Health insurance: All Scholars must have health insurance during their stay. Scholars on a J visa will be required to enroll in and pay for the University Health Insurance Plan from the date they arrive, unless they are here for less than 30 days. All other Scholars must submit proof of insurance before their arrival.

Housing: Scholars are responsible for locating and paying for their own housing. Living expenses are estimated at \$1,800 per month, for a single person (including housing, food, transportation and insurance).

Computers: Scholars are responsible for their own computer; access to Law School computers and computer support is not available.

English proficiency: Proof of English proficiency is required; no language assistance is provided. An official TOEFL or IELTS score report must be included with your application or sent directly from the testing center. A TOEFL score of 80 or higher, or an IELTS score of 6.5 or higher, is required.

Application Checklist

Before submitting your application, check that all required items are complete and enclosed.

- All pages of this application are complete
- \$70 application fee (pay by cashier check or money order to “University of Minnesota Law School”; USD only)
- Resume or CV
- List of publications (if applicable)
- Statement of Purpose
- Two letters of reference

APPLICATION FOR VISITING SCHOLARS AND RESEARCHERS

For which program are you applying? Check only one box:

- Visiting Scholar**
Academics holding a faculty appointment at another institution or experienced jurists, government officials, and senior practitioners.
- Visiting Researcher**
Ph.D. candidates or post-doc students.

For which length of stay are you applying? Check only one box:

- Short term
- Summer – June through July
- One semester – (select one) Fall semester or Spring semester
- Two semesters
- 12 months

Your proposed dates of stay (MM/DD/YY – MM/DD/YY): _____ (required)

Personal information

Full name (last or family, first, middle, former)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth month / day / year
E-mail Address	Phone number	
Current address (street, city, state, postal code, country)	Address is valid until (month/year)	
Permanent address (street, city, state, postal code, country) if different from current address	Address is valid until (month/year)	

Residency

Your country of citizenship	Your city and country of birth	Your visa type (if already in the U.S.)
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Do you plan to bring dependents (spouse or children) with you to Minnesota? Yes No

How did you learn about the Visiting Scholars and Researchers Program?

- Online search at (name of website) _____
- Advertisement in (name of publication) _____
- From a colleague or friend _____
- Other – please explain _____

Education, Employment, and Professional Experience

Education History List all colleges and universities attended, including law school, summer session, evening school, and correspondence study (whether or not credit was earned). Official academic records may be required.

Name of School	Degree earned and date received or expected	Major/Area of Study	Dates of attendance (month/year - month/year)
Scholastic honors you have received in undergraduate or graduate school			
Have you previously applied for admission to this law school or to any other department at the U of M? <input type="checkbox"/> No <input type="checkbox"/> Yes. Please state when, and give the result:		U of M ID number (if any)	
Have you ever attended a law school in the United States? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please provide the name(s) of the school(s) and dates you attended:			

Employment Information and Professional Experience: List all employment, professional work or positions held (paid or unpaid), and professional memberships, beginning with the most recent.

Dates	Employer	Position	Hours per week	Reasons for leaving

English Proficiency For non-U.S. citizens, attach a copy of your most recent TOEFL or IELTS results. Please attach of statement regarding your English speaking background if you wish to waive the TOEFL or IELTS requirement.

List all dates you have taken or will take the TOEFL or IELTS	Test score (if known)
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Statement of Purpose: no more than 2 pages

Please respond to the following:

- a. Describe the nature of your intended research project, and its intended purpose (e.g. doctoral thesis, journal publication, etc.),
- b. Describe how a Scholar position at the University of Minnesota Law School will be of value,
- c. If there is a particular University of Minnesota Law School faculty member or research center or institute with whom you wish to confer or whom you wish to have supervise you, please identify them and explain your interest,
- d. For semester, two semester, or 12 month Scholars, if applicable, please describe any particular courses or general course subjects you wish to observe.

I certify that the information provided herein is correct and complete to the best of my knowledge.

(Note: Misrepresentation of application information is sufficient grounds for canceling participation in the Scholars Program.)

Signature	Date
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Application Submission: All application materials must be sent in hardcopy. No electronic applications will be accepted. Please mail your complete application to the following address:

Kara Galvin, M.A.
Director of International and Graduate Programs
University of Minnesota Law School
423 Walter Mondale Hall
229 – 19th Avenue South
Minneapolis, MN 55455 USA

Questions: If you have any questions about the Scholar Program, or have questions about the application, please contact Director Kara Galvin at galvink@umn.edu