



**INSTRUCTIONS:**

- Due Date:
  - For students graduating in December: last day of October in the year of graduation
  - For students graduating in May: last day of March in the year of graduation
- Submission:
  - Submit this form and required attachments to the Faculty Chair.
- Required Attachments:
  - Unofficial law school transcript (including transcripts, if any, from other law schools attended)
  - Transcript for combined degree program (if any)
  - Copy of any prior relevant correspondence with the Faculty Chair (e.g., approval of a course taken at another law school, approval of a course pursuant to a petition, etc.)
  - Copy of research paper (if complete)

Student Name: \_\_\_\_\_ ID Number: \_\_\_\_\_ Class Year: \_\_\_\_\_

Grad. Date: \_\_\_\_\_

Concentration: \_\_\_\_\_ Faculty Chair: \_\_\_\_\_

Is the student seeking a dual concentration?:(Y/N) \_\_\_\_\_ If yes, what is the second concentration: \_\_\_\_\_

**Concentration Coursework Completed**

For courses in progress, write "pending" in the "grade received" column. Attach additional sheets if needed.

**Mandatory Courses**

Subject (i.e. "LAW")	Course Number	Course Name/Description	Instructor	Term	Grade Received	Credits Received/Anticipated

**Recommended Courses (at U of MN Law)**

Subject (i.e. "LAW")	Course Number	Course Name/Description	Instructor	Term	Grade Received	Credits Received/Anticipated

**Other Approved Courses (including courses outside U of MN)**

Subject (i.e. "LAW")	Course Number	Course Name/Description	Instructor	Term	Grade Received	Credits Received/Anticipated

**Credits Required for the Concentration** \_\_\_\_\_ **Total Credits Completed and Pending:** \_\_\_\_\_

**Concentration Research Paper Requirement**

Are you exempt from the research paper requirement? (Y/N) \_\_\_\_\_ If yes, include the replacement immersion course in the “mandatory courses” section above. If no, complete the section below:

Title of Paper: \_\_\_\_\_

Complete? (Y/N) \_\_\_\_\_ If no, when will it be complete? \_\_\_\_\_

For the course in which the paper was prepared: Name and number, grading basis, and grade (if received):  
\_\_\_\_\_

**Additional Comments (include explanation for any unusual issues in your candidacy)**

**Student Signature**

I, \_\_\_\_\_ (name of student) hereby state that I have reviewed my academic record and the Faculty Policy on Concentrations (including the relevant appendix) and have [check one]:

- completed the requirements for the concentration for which I am applying; or
- will have successfully completed the concentration requirements pending receipt of [check all that apply]:
  - Passing grades in the following pending courses:  
\_\_\_\_\_

- A research paper that I will submit to the Faculty Chair, and a passing grade in the following course for which the paper was prepared: \_\_\_\_\_.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\* \* \* \* \* \* \* \* \* \* \* \* \* \* \*

**Faculty Chair Certification**

I, \_\_\_\_\_ (name of Faculty Chair) hereby certify that the above-named student has [check appropriate box]:

- successfully completed the concentration requirements; or
- will have successfully completed the concentration requirements pending receipt of [check all that apply]:
  - Passing grades in the following pending courses:  
\_\_\_\_\_

- A research paper. I will inform the Registrar when the Research Paper requirement has been satisfied, but the Registrar must verify that a passing grade is received in the associated course: \_\_\_\_\_.

\_\_\_\_\_  
Signature of Faculty Chair

\_\_\_\_\_  
Date

**Faculty Chairs should forward the signed form and attachments (except the research paper) to the Registrar within two weeks of receipt.**