Law School Registration Overview

Law School Student Affairs
Curriculum Development

www.MyU.umn.edu
Topics Covered

• Types of registration processes
• Preparing for registration
  – Check and clear holds
  – Key registration dates
  – Finding course and degree requirement information
• Law lottery registration
• Lottery Frequently Asked Questions
• Non-lottery registration processes
• Open enrollment period
• Resources for more information
Types of Registration Processes

- **Law Lottery**
  - Unique to Law School and limited to JD students
  - Students enter ranked course bids, lottery program assigns open courses to students in random order

- **Clinic Lottery**
  - Limited to clinic courses, takes place before Law Lottery
  - Clinics limited to students in good standing

- **Open Enrollment**
  - Independent Study (writing or field placement)
  - Non-law graduate/professional classes
  - Drop/add classes, set up course swaps, get on waitlist for closed classes
Preparing for Registration

• Check key registration dates
• Check and clear holds
• Review degree requirements
• Research available courses
• Consider special options (concentrations, dual degrees, study abroad, etc.)
Preparing for Registration – *Check dates!*

Important registration dates (and lots of other registration information) can be found on the Registration Information web page of the Current Students website:

[www.law.umn.edu/current-students/registration-services/registration-information](http://www.law.umn.edu/current-students/registration-services/registration-information)
Preparing For Registration - Clear Holds!

• Check for holds on MyU.umn.edu
• Holds are indicated on the upper navigation bar

• Follow MyU instructions to clear with the appropriate office
Holds can prevent lottery and registration access

- Common Holds:
  - AU – Student Acct Past Due
  - AG – Immunization

- NOTE: Holds can be placed on student records at any time. It is important to regularly check for holds throughout the semester.
Preparing for Registration - *Review Degree Requirements*

- Pull unofficial transcript from MyU.umn.edu
- See Academic Rules and/or Curriculum & Requirements page: [https://www.law.umn.edu/academics/degree-programs/jd/curriculum-requirements](https://www.law.umn.edu/academics/degree-programs/jd/curriculum-requirements)
- Plan ahead to ensure
  - 88+ credits of “law school work”
  - 64 in-class credits
  - 6 semesters full-time (12 or more credits)
  - Upper division course requirements
  - Foundational courses for concentrations
Preparing for Registration - Research Course Information

The Current Students website include two helpful resources for planning your course schedule:

- Class and exam schedules by semester
  https://www.law.umn.edu/current-students/academic-resources

- Course Guide
  https://www.law.umn.edu/academics/course-guide
Find Course Information - Class & Exam Schedules

2020-2021 CLASS & EXAM SCHEDULES

Fall 2020 Class Schedule
Week View
Day-by-Day View

Fall 2020 Exam Schedule
Coming Soon!
Find Course Information - Course Schedule

Courses presented by DAY and ROOM

**Fall 2020 (Monday)**

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Find Course Information - Course Guide

https://www.law.umn.edu/current-students
Preparing for Registration - Consider Special Options

- Concentrations: https://www.law.umn.edu/academics/concentrations
- Dual degrees: https://www.law.umn.edu/academics/degree-programs/dual-degrees
- Study abroad: https://www.law.umn.edu/academics/study-abroad
- Summer coursework: https://www.law.umn.edu/academics/course-guide/summer-session-2019

Review website information, then consult a faculty advisor or reach out to Student Affairs at lawdos@umn.edu.
Lottery Registration - What is it?

• Fair, randomized registration process
  – Assigns students to open classes that do not conflict with student’s other course(s)

• Program cycles through all students’ top bids
  – All 3Ls first, then all 2Ls
  – Awards one open class to each student per cycle

• Cycle stops when a student’s total enrollment is between 12 and 15 credits.
  – Includes any pre-enrolled credits (clinics, legal writing, IR/IFP, etc.)
Lottery - Link on Law School site
(active only during Lottery period)

First year students, in-coming visiting and transfer students, and LL.M. and exchange students registering for the first time will register for classes on-line through the University's MyU registration system.

2L and 3L students register for fall and spring semester courses through Lottery Registration, an automated process that randomly assigns students to courses based on prioritized lottery bids. 3L students have priority in the lottery course selection. Lottery registration for fall semester generally takes place in mid-August. Lottery registration for spring semester generally takes place in mid-November. LL.M. and exchange students register during open enrollment that follows lottery registration. Registration information is made available in March.

Contact the Registrar's office by email at lawreg@umn.edu.
Lottery - Place/Arrange Bids

Select Law Lottery Choices

Instructions:
Select and move (>) your top 12 choices to your Law Lottery Choices list. When 12 choices are in the Law Lottery Choices list, use the Up and Down buttons to rank your choices from highest (top) to lowest (bottom).

Click Submit when your choices are ranked. *NOTE*: Moot Court to be determined at a later date.

Law School | Class List
---|---
Administrative Law 6606-001, Shaffer, 3 cr
Antitrust I 6207-001, Gifford, 3 cr
Bus Associations/Corps I 6051-001, Matheson, 4 cr
CL: Bankruptcy 7092-001, Nelson, Cutler, 2 cr
CL: Child Advocacy 7675-001, Thomas, Sanderson, Morearty, 4 cr
CL: Civil Practice 7000-001, Warren, Sanderson, 4 cr
CL: Environmental Sustain 7012-001, Cox, 4 cr
CL: Immigration & Hum Rts 7842-001, Nelson, Meli, 4 cr
CL: Indian Child Welfare 7098-001, Thomas, Sanderson, Morearty, 4 cr
CL: Innocence 7010-001, Jonas, 3 cr
CL: Misdemeanor Defense 7500-001, Simon, 3 cr
CL: Misdemeanor Prosecution 7550-001, Simon, 3 cr

Law Lottery Choices
1. Sem: Mass Torts 6704-001, Zimmerman, 2 cr
2. Constitutional Law II 6014-001, Kitrosser, 3 cr
3. Copyright 6613-001, Okediji, 3 cr
4. Modern Real Estate 6213-001, Burkhardt, 3 cr
5. Unincorporated Bus Assoc 6049-001, McDonnell, 3 cr
6. Land Use Planning 6201-001, Burkhardt, 3 cr
7. Employee Benefits 6244-001, Nelson, Monahan, 3 cr
8. Wills and Trusts 6153-001, Younger, 4 cr
9. Food & Drug Law 6402-001, Hall, 3 cr
10. S: Products Liability 6227-001, Ross, 3 cr
11. Professional Responsibility 6600-001, Bums, 3 cr
12. Employment Law 6632-001, Befort, 3 cr

NOTE: Ctrl + click to multi-select

Submit
Lottery
Send an email confirming your Lottery Bid Submissions

Review next steps and your choices below.

Next Steps:
- **Results** - You will be notified by the Law School of lottery results in 2-3 weeks. At that time you will be able to view your enrollment on MyU.
- **Edit** - You can Edit Choices and resubmit your Law Lottery up until the lottery closes.
- **Print** - Print out a copy of your choices by clicking the browser Print button.
- **Email** - Enter your email address and click Send to receive an electronic copy of this page.

Your Law Lottery Choices:

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pre-enrollment

Email bid selections to yourself
Lottery - F.A.Q.’s

• How many credits will the lottery assign me?
  A total of no more than 15 credits, including credits in which you are pre-enrolled, e.g. clinic/moot court/journal/IR/IFP, etc.

• Why did I get so few classes through the lottery?
  Poor bidding strategy = fewer classes
  Give thought to prioritizing popular courses, smaller sized classes (seminars), required courses, and watch for time conflicts.
Lottery - F.A.Q.’s, con’t

- I am already enrolled in clinic/journal/moot court/IR/IFP, etc. credits. How do those credits affect my lottery bidding?

These credits will count against the credits awarded to you through the lottery. For example, if you are pre-enrolled for 2 credits of journal work, the lottery will award you a maximum of 13 course credits.
Why was I not awarded a class bid?

- **Class is full**

- **Class conflicts with another successful class bid** (any time overlap of 1 minute or more will be considered a “conflict”)

- **Too many credits** - if at least 12 credits have already been assigned, by either pre-enrollment or lottery-awarded, the lottery will not add any additional credits that put the student beyond 15 total credits.
Non-Lottery courses with Special Permission/Requirements

• Independent Research/Writing
  – Application, faculty approval, Associate Dean approval

• Independent Field Placement
  – Application, site approval, faculty approval, Associate Dean approval

• Non-law graduate/professional coursework
  – Associate Dean approval
Open Enrollment

- During Open Enrollment (Cancel/Add & Waitlisting period), students can enter the enrollment system through [www.myU.umn.edu](http://www.myU.umn.edu) to Cancel/Add courses, add themselves to waitlists, or set up future course swaps.
Open Enrollment

- Use shopping cart feature to:
  - drop/add courses
  - get on waitlist or set up future swaps
Class Search on MyU - details
Add, Drop, Swap, Waitlist
How-to Guides

www.onestop.umn.edu/howto/index.html
How to contact One Stop?

At this time, One Stop Student Services can be reached via email at onestop@umn.edu

One Stop office phone lines and in-person locations are closed until further notice
For More Information

- **JD Degree requirements:**
  https://www.law.umn.edu/academics/degree-programs/jd/curriculum-requirements

- **Registration Information:**
  https://www.law.umn.edu/current-students/registration-services/registration-information

- **Course Guide:**
  https://www.law.umn.edu/academics/course-guide

- **Concentration Information:**
  https://www.law.umn.edu/academics/concentrations

- **Concentration Advising Videos:**
  https://www.law.umn.edu/current-students/academic-resources/1l-resources/concentration-advising-videos

- **Submit your lottery registration question(s) to Student Affairs:**
  Google form link